Specimen Packing & Submission Checklist

If you have any questions, please contact Dr. Cianciolo or Mary Sanders.

For biopsy samples:

☐ Primary (innermost) packages
  - Place the 2 biopsy specimen vials in its provided “Ziploc” bag with absorbent material. Please ensure all caps are tightly closed. Reuse provided absorbent material (or replace with similar material if soiled).

☐ Secondary package
  - Place the 2 primary packages into the second, larger “Ziploc” (everything should be “double-bagged”).

For SDS-PAGE samples (if submitting):

☐ Proceed as specified above, placing each vial into its primary “Ziploc” bag, and all primary packages into a single, larger “Ziploc” (secondary package), separate from biopsy specimens.

For All Submissions:

☐ Outer package- preferably a cardboard box with an internal Styrofoam cooler
  - Use 3 to 4 cold packs to keep contents well chilled until delivered.
  - Put completed submission form(s) and any additional medical records in a separate “Ziploc” bag on top of ice packs/samples.
  - Seal outer package with packing tape, insuring arrows are pointing upward and “Keep Refrigerated” is visible.
  - Affix address label and “Biological Substance” label next to address label.

☐ Please contact Dr. Rachel Cianciolo by telephone (below) or e-mail (cianciolo.14@osu.edu) to inform her of the expected arrival date and courier service’s (e.g., FedEx, UPS) tracking number for the specimens.

☐ Sample submission address: Dr. Rachel Cianciolo
  The Ohio State University
  301 Goss Laboratory
  1925 Coffey Road
  Columbus, OH  43210
  Tel: 614-292-9717

* Also available for questions: Mary Sanders, LVT (at Texas A&M University)
  Tel: 979-862-1690 or email msanders@cvm.tamu.edu

Thank You!