INDIANAPOLIS ZOO 4TH YEAR VETERINARY STUDENT PROGRAM

INTRODUCTORY INFORMATION FOR APPLICANTS

DESCRIPTION OF PROGRAM:
The Indianapolis Zoo Veterinary Department offers a 4 - 8 week externship opportunity for 4th year veterinary students. The Indianapolis Zoo refers to these experiences as Internships. A maximum of 6 students will be accepted annually. The student will spend a minimum of 40 hours per week at the zoo, observing and assisting the staff veterinarians with all aspects of clinical work including treatments, immobilizations, necropsies, lab work, radiology, surgery and animal records. The zoo has a very modern veterinary hospital and is fully staffed with 3 full-time veterinarians, 1 veterinary intern, 3 veterinary technicians, 2 hospital keepers, and 1 clerical assistant. A small project such as a case report or similar project is required, and will be presented at the end of the externship.

If interested, contact the Manager of Volunteer Services, Indianapolis Zoo 1200 West Washington St., Indianapolis, IN 46222, Phone (317) 630-2041, Fax (317) 630–5119. An application can be obtained from the zoo website at http://www.indianapoliszoo.com

DEADLINE FOR APPLICATION:
- It is recommended that all materials be received at least 8 weeks prior to the start of the externship.
- Preference is given in order of receipt of complete applications.

MATERIALS REQUIRED FOR APPLICATION:
1. Intern Application (be sure to include start and end dates available)
2. Cover Letter
3. Two Letters of Recommendation
4. Resume
5. Transcripts
6. Forms maybe required by your school (e.g. Off-Campus Block, Externship, Adjunct Professor Acceptance Letter)

APPLICATION PROCESS:
- Send all materials to the Manager of Volunteer Services.
- The Manager of Volunteer Services will forward copies of all materials to the Associate Veterinarian.
- The Associate Veterinarian will arrange a phone interview with the applicant, and notify the Manager of Volunteer Services of those candidates selected for the internship.
NOTIFICATION OF ACCEPTANCE

- The Manager of Volunteer Services will send all selected candidates an Internship Acceptance Letter.
- Candidates must contact the Manager of Volunteer Services to accept or decline the offer, and confirm start and end dates.

PRIOR TO STARTING THE EXTERNSHIP

- You must arrange to have a Tuberculosis (TB) skin test performed within a year of your starting date and forward results to the Manager of Volunteer Services. Results must be received before your starting date.
- Current Tetanus booster recommended.
- Prior Rabies Immunization required.
- Obtain Professional Liability- Student coverage- through AVMA-PLIT. Generally costs approximately $10 for this endorsement. This may not be needed if you already have similar coverage through your school.
- Associate Veterinarian will send a copy of the Indianapolis Zoo Fourth Year Veterinary Student Handbook.