

INTERNATIONAL AGREEMENTS

Concept Statement Guidelines

The Concept Statement should be a brief (one page), focused overview of the partnership and activities that are being proposed. The document should elaborate on the following:

- Brief description and relevant background information of the proposed partner institution, as well as details on how the partnership has emerged
- Purpose of the affiliation and its proposed activities
- The importance of the proposed affiliation for the department/college
- The significance of the collaboration with this partner institution. How does the partnership meet the “strategic interests” of the department/college?
- A description of the concrete activities planned as part of this collaboration
- A description of the concrete products/outcomes that will be accomplished at the end of proposed affiliation
- A description of the financial resources that the department/college will provide to support this agreement

The Concept Statement should be addressed to Dieter Wanner, Associate Provost for Global Strategies and International Affairs.

The Concept Statement should be signed by the department head/chair. If in the agreement there are financial commitments made on behalf of the college, the Concept Statement should also be signed by the college dean.